

MNS UNIVERSITY OF AGRICULTURE, MULTAN

No. MNS-UAM/RO/A-30/314

Dated: 20-05-2022

Subject: MINUTES OF THE MEETING OF COMPLIANCE IMPLEMENTATION PLAN COMMITTEE (CIPC) REGARDING INSTITUTIONAL PERFORMANCE EVALUATION (IPE) BY HEC HELD ON 20-05-2022

Participants: -

1. Prof. Dr. Asif Ali (T.I.)	Vice Chancellor
2. Prof. Dr. Shafqat Saeed	Coordinator FA&ES
3. Prof. Dr. Hammad Nadeem Tahir	Director QEC
4. Prof. Dr. Junaid Ali Khan	Principal Officer (ORIC)
5. Prof. Dr. Nasir Nadeem	Director Graduate Studies
6. Prof. Dr. Umar Farooq	Director Academics
7. Prof. Dr. Salman Qadri	Chairperson (Computer Science)
8. Dr. Ambreen Naz	Chief Librarian
9. Mr. Zulfiqar Ali Tabassum	Controller of Examinations
10. Mr. Asif Nawaz	Additional Treasurer
11. Mr. Muhammad Nadeem Ayub	Assistant Registrar (Acad-II)

The subject meeting was held on May 20, 2022 at 02:00 p.m. in the committee room of the VC secretariat under the chairmanship of the Vice Chancellor. The meeting started with the recitation of a few verses from the Holy Quran by the Vice Chancellor. Director QEC briefed the house about the agenda regarding Compliance Implementation Plan in the light of Institutional Performance Evaluation (IPE) visit report. The agenda items were discussed one by one and following decisions were taken:

1 MISSION STATEMENT AND GOALS

The vision, mission, and strategic plan of the university is approved by the syndicate in 2016. However, the strategic plan needs to be reviewed after 05 years. It was also discussed that Business Plan (in the light of strategic plan) will also be finalized and approved from the competent forum.

2 PLANNING AND EVALUATION

The house was informed that the Campus Construction Committee (CCC) was formally notified after approved from Syndicate however, the Life Cycle Management Plan will be developed by the Director Planning and Development and Director Estate Management.

3 ORGANIZATION AND GOVERNANCE

The house was informed that meetings of statutory bodies are held regularly and meeting notices and minutes of meetings were shown to the IPE team. So far the university has limited academic programs that's why the Academic council meetings are held once annually. As the program are increasing the frequency of the Academic council meetings will be increased. Statutory bodies' minutes and their decisions are regularly notified. It was also discussed that the organizational chart, as a part of 15 years' plan, has been approved from syndicate.

The university follows the "Conflict of Interest Policy" of HEC in true letter and spirit and also follows "Cyber Policy" of the government.

4 INTEGRITY

It was discussed that at present time the number of faculty, staff, and students is not very big and a general Grievance Committee was serving the purpose, however separate committees will be constituted for student, faculty and staff as per future requirement. It was decided that Harassment Committee will be re-constituted as per guidelines of HEC and Registrar office will take the responsibility.

The university has already notified the Ethical Review Board for research monitoring standards for research projects with its SOP's. The same Board will also monitor the ethics for faculty and students research.

The house was informed that an admin account of TURNITIN has been received from HEC and user accounts are provided to the faculty to check plagiarism and similarity index.

5 FACULTY

The university has adopted HEC policy regarding BPS appointments on faculty positions and TTS appointment of Assistant Professors. The University announces the positions continuously as per requirement of the respective departments and all Ph.D. faculty members have equal opportunity to apply and compete for the positions.

Young faculty training programs are already on track in the university and it will be enhanced in future with the concerned quarter's suggestion.

Faculty satisfaction mechanism is already working and university offers equal opportunity to all faculty members to enhance their education & practical skill abroad. However, Human Resource Department of Registrar Office was held responsible to collect feedback from faculty and perform analysis.

6 STUDENTS

As far as concern about student: teacher ratio, the new faculty members have been hired in the Department of CS & IT, and new faculty positions have also been announced for hiring more faculty.

The chairperson CS&IT was assigned task to proceed for accreditation of programs offered by the Department from respective councils.

The complaint portal on the university website is fully functional now and it was decided that portal for general public, alumni, and potential employers will also be created on the website for their feedback. The Chairperson CS&IT will ensure the creation of these portals on the University Website.

Nowadays the knowledge is becoming more digital than ever in the past and present day students are digital natives. Therefore, the University provides digital version of Prospectus to the students, this also helps to create paper free environment, a contribution towards save trees.

7 INSTITUTIONAL RESOURCES

Faculty input is incorporated during budget preparation, as budgetary requirement of each department is invited from the respective department. The house was informed that the administrative positions are filled as per need of the university.

The university encourages the students to use the HEC digital library to boost their knowledge and skill. It was suggested that digital library may be linked with LMS account so that its use can be monitored. Chief Librarian and Chairperson CS&IT were assigned the task for compliance.

It was discussed that present space of main library is enough to meet the present-day needs, and the space and other resources will be enhanced in future as per student strength.

8 PUBLIC DISCLOSURE AND TRANSPARENCY

The university will provide result to all students at the end of semester in their LMS account. On the LMS portal students will be able to see their GPA, marks in

test / assignments as well as attendance. Controller Examinations and Chairperson CS&IT will devise a mechanism to achieve the task.

9 ASSESSMENT AND QUALITY ASSURANCE

The house discussed that most of the programs offered by the university are accredited by the concerned councils, and remaining are in the process of accreditation. However, it was decided that cases for accreditation of degree programs offered by the Department CS & IT will be proceeded as fast as possible.

QEC of MNSUAM arranges awareness programs related to quality assurance for faculty and students as regular feature and list of such events was provided to IPE team. The QEC has sufficient budget to meet its operational needs as well as future planning.

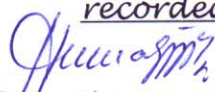
10 STUDENT SUPPORT SERVICES

The student placement and career counselling center is proposed and will be established in near future. The Incharge CDC will provide the action plan in this regard. It was discussed that although parking for student vehicles/bikes are available which meet the requirement however the Director Estate Management will propose a plan to extend parking facility in future.

The house agreed that submission of Affidavit by the students is necessary to become students more responsible for their statement / actions and fix obligation of honesty to gain financial aid from the university.

It was decided that compliance implementation plan template will be shared with all committee members who will submit implementation action plan of their relevant activities / tasks till Friday, May 20, 2022.

With no agenda left to discuss the meeting ended with a vote of thanks to and from the chair and prayers for safety and health of members and their families.

recorded by:

Prof. Dr. Hammad Nadeem Tahir
Director QEC

Approved by:



Prof. Dr. Asif Ali (TI)
Vice Chancellor