

Minutes of the Meeting of Institutional Quality Circle (IQC) Held on 01.08.2025

The meeting was held in Syndicate Hall, MNS-UAM on August 01, 2025 at 11:00 PM and was attended by the following:

1.	Prof. Dr. Zulfiqar Ali	Vice Chancellor / Chair
2.	Prof. Dr. Ishtiaq Ahmad Rajwana	PVC (online)
3.	Prof. Dr. Irfan Ahmad Baig	Dean, FSSH
4.	Prof. Dr. Shafqat Saeed	Dean, FAES
5.	Prof. Dr. Umar Farooq	Dean, FSHS
6.	Prof. Dr. M. Ashfaq	Director, IPP
7.	Prof. Dr. Nasir Nadeem	Director Graduate Studies
8.	Prof. Dr. Mubashir Mehdi	Director, BIAEC
9.	Prof. Dr. Salman Qadri	Director, IOC
10.	Prof. Dr. Tanveer ul Haq	Chairperson, SES
11.	Prof. Dr. Abdul Ghaffar	Chairperson, Agronomy
12.	Dr. Ambreen Naz	Chairperson Home Economics
13.	Dr. Kashif Razzaq	Chairperson, Horticulture
14.	Dr. Rana Bin Yameen	Chairperson, DOCE
15.	Dr. Abdul Razaq	Director IT
16.	Dr. H. Mohkum Hammad	Director External Linkages
17.	Dr. Sarfaraz Hashim	Incharge/HoD Agri. Engineering
18.	Dr. Mirza Abdul Qayyum	Hall Warden
19.	Mr. M. Rafiq Farooqi	Treasurer
20.	Ms. Somiya Ambreen	Registrar
21.	Mr. Zulfiqar Ali Tabasum	Controller Examination
22.	Mr. Imran Mahmood	Director P&D
23.	Dr. Maher Iftikhar	Manager Research Development-ORIC
24.	Dr. M. Usman Jamshaid	Senior Tutor
25.	Prof. Dr. M. Hammad Nadeem	Director QEC / Secretary

The meeting started with the name of Allah Almighty, and Director QEC briefed about the formation and functions of IQC as per revised Quality Framework of HEC. The following agenda item was discussed:

Implementation Plan of Internal Graduate Program Review 2024-25

The Director QEC apprised the house regarding the Internal Graduate Program Review (GPR) 2024-25 and its findings. He informed the house that Implementation Plan is prepared in response to the findings of review panel and presented the proposed Implementation Plan before the house for discussion. After the discussion at length, following decisions were made:



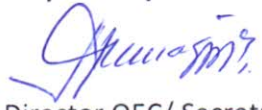
1. The matter of FIS (Further Intake Stopped) of MS Public Health program after GPR 2023-24 due to the student: teacher ratio higher than the recommended one, will be discussed with the HEC for resuming admissions and admission will be offered accordingly for the session starting from Winter Semester 2025-26.
2. The Dean FVAS will prepare application dossiers for submission to HEC for resuming the MSc(Hons) and PhD Programs of Zoology which were halted in response to GPR 2023-24. Two more faculty members are expected to join after the 43rd meeting of the Syndicate scheduled on August 03, 2025, this will help to maintain the required student: teacher ratio.
3. The Office of the Registrar will provide the data pertaining to the verification of degrees of the faculty members, and if any faculty member is found having not provided verification of degree(s) will be informed to get his/her degree(s) verified from HEC till December 2025.
4. A computer lab with 60 computers will be developed in the Graduate Block (A-Block). In addition to the students of the Institute of Computing, this lab will also be available for use to the students.
5. The Office of the Registrar will share the notification pertaining to the frequency of meetings of the statutory bodies with all academic Departments, Institutes and Faculties to ensure holding the meetings of statutory bodies according to the approved frequency of meetings.
6. The Director Graduate Studies informed the house that strict measures will be undertaken to ensure the submission of course work, synopses, and theses of the graduate students as per statutes/regulations. He further added that delayed submission of course work, synopses, and theses will not be entertained however after special permission from the Vice Chancellor.
7. The Director Graduate Studies assured the house that admission of the students, who fail to deposit semester fee/dues and submit GS-10, as per requirements of enrollment, following the given timeline will be notified as cancelled as per Statutes/regulations of the University.
8. The Director Graduate Studies informed the house that a Data Entry Operator has been provided to the Office of DGS. The DGS was asked to submit a written request to the Registrar Office if more human resources is required for strengthening of the office.
9. The Director IT informed the house that digitalization of the University records and process will be completed till October 2025.
10. The Director IT assured the house that SAP-ERP will become functional in October 2025 that will facilitate the coordination among offices of the university including coordination between offices of the Treasurer and DGS.



11. The house unanimously approved the Implementation Plan for further processing and taking actions accordingly.

The meeting adjourned with vote of thanks by the Chair.

Prepared By:

 08/08/2025
Director QEC/ Secretary IQC

Approved By:


Vice Chancellor/ Convener IQC