

Guidelines/Criteria / SOPs for Travel Grant from the University Endowment Fund

The travel grants from Endowment Fund are aimed at interactive learning, linkages and knowledge sharing among the faculty of MNS University of Agriculture, Multan (MNSUAM) and other national/foreign universities/agencies/institutes. The major focus for the award of travel grants will be on the Faculty Development, Technology Transfer and Product Commercialization. The applicants are required to submit application on prescribed format to ORIC, at least one month before the scheduled dates. All the information and documents asked in the application form must be provided. Applications complete in all respects will be reviewed by referees/experts as to their suitability for the award of travel grant in the light of aims, objectives and priorities of MNSUAM. Incomplete applications and those submitted in less than one month of the scheduled date will not be processed for the award of travel grant.

1. This grant will be offered for the oral presentation of research paper by the faculty member or student under his/her supervision from the research conducted at MNSUAM or international training/workshop of faculty/staff.
2. The applicant must have applied for the requisite travel grant to the National / International Potential Funding Agencies prior to submitting the application to the university.
3. The Principal Author (first or the corresponding author of the paper) will be eligible to apply. Under extraordinary circumstances (such as non-issuance of visa to the Principal Author), the Principal Author may grant NOC to the Co-Author to present paper with justification allowing him/her to apply for Travel Grant.
4. The Paper Author must be a regular faculty member.
5. Each person can avail one travel grant per financial year.
6. Applications will be considered only for International conferences/congresses/training organized by Universities/Institutes/international professional bodies of relevant disciplines.
7. University will finance the economy class airfare for international conferences.
8. The expenditure will be met out of the yearly earnings (maximum upto 40%) of endowment fund of the university. However, the applicant succeeds to have travel grant from any other funding agency he will forgo or refund, as the case may be, the same to the university
9. The draft Guidelines, Application form and Report of activities format for travel applications.